

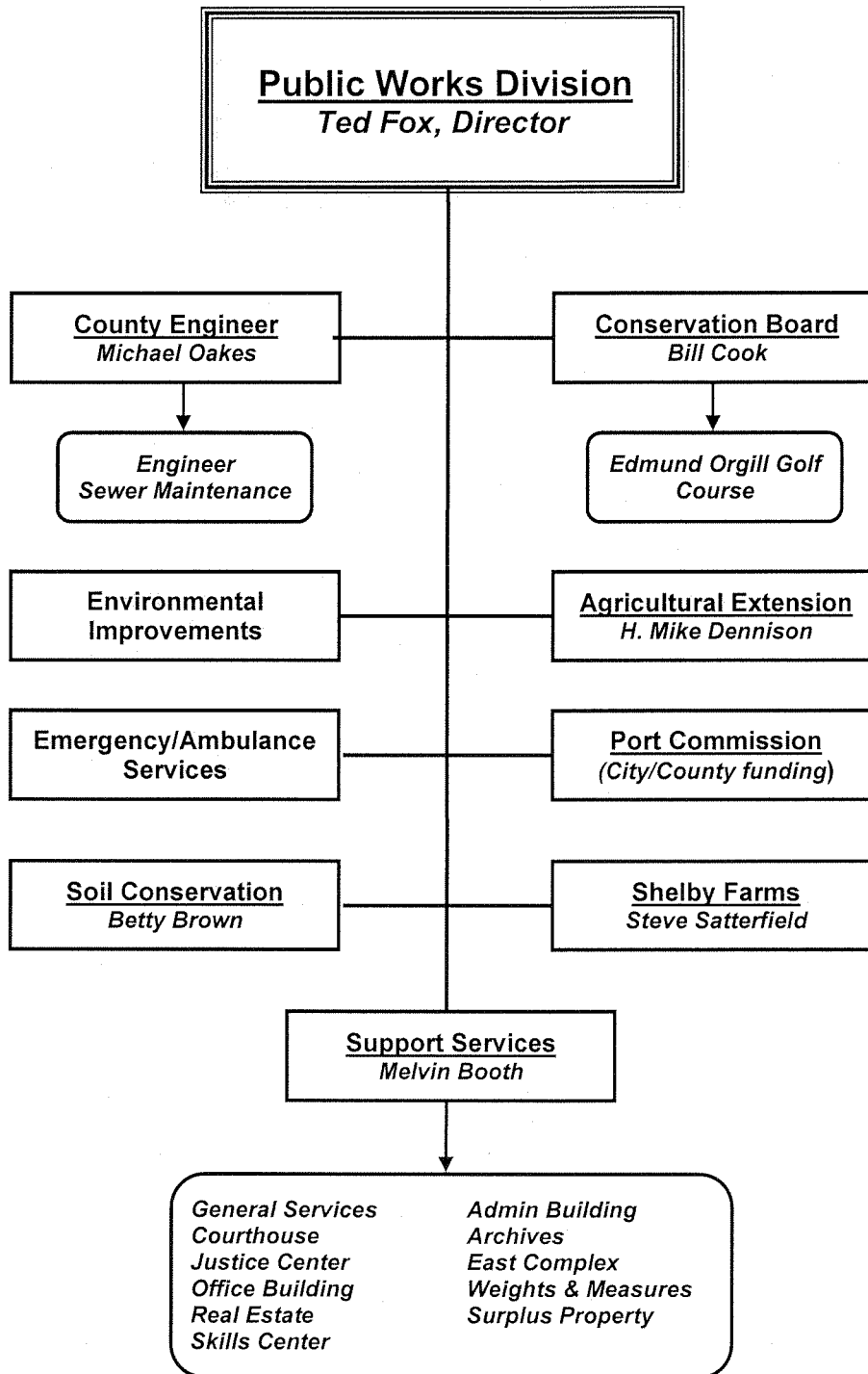
GENERAL FUND



DIVISION OF PUBLIC WORKS

PUBLIC WORKS

Organizational Chart by Program



PUBLIC WORKS DIVISION
Division Totals by Program
FY05 - FY08 Adopted Budget

PROGRAM NUMBER AND NAME		FY 05 ACTUAL	FY 06 ACTUAL	FY 07 YTD ACTUAL 12/31/06	FY 07 REVISED BUDGET	FY 08 ADOPTED BUDGET	STAFF
300101	Director & Staff - Public Works	456,788	498,901	192,311	327,970	393,785	3
300102	Showplace Arena	151,103	-	-	-	-	-
300201	Engineering	389,494	356,264	91,807	447,118	417,421	30
300202	Sewer Maintenance	187,974	179,095	102,577	167,578	167,127	1
300203	Engineering ReGis	-	-	47,354	-	-	2
300401	Environmental Improvements	5,000	35,105	(95,394)	40,105	-	-
300801	Emergency/Ambulance Services	550,509	543,054	257,666	565,100	-	-
301101	Soil Conservation	58,461	58,064	30,282	60,154	63,264	1
301301	Shelby Farms	453,546	454,532	264,200	595,032	623,484	10
301401	Agricultural Extension	299,193	255,730	145,740	274,977	284,820	11
301601	Conservation Board	362,577	148,696	83,327	221,370	244,165	3
301602	Edmund Orgill Golf (Fund 010)	6,463	5,204	(99,444)	(31,735)	(31,739)	-
301603	Edmund Orgill Golf (Fund 060)	18,463	(13,297)	12,172	1,000	1,000	-
301701	Port Commission	384,427	521,482	(203,241)	-	-	-
307301	General Services	610,065	832,000	440,760	1,117,416	1,349,988	15
307307	Administration Building	1,837,843	1,813,479	845,126	1,686,068	1,728,652	16
307309	Courthouse	753,601	825,410	430,110	818,587	838,238	9
307310	Justice Center	4,519,390	4,475,876	1,530,796	4,290,624	5,131,498	36
307311	Office Building	286,035	250,675	123,653	225,503	226,367	2
307312	Real Estate	(672,463)	(864,385)	184,515	(823,497)	(64,320)	6
307313	Skill Center	1,474,417	2,275,252	969,714	2,191,995	2,265,652	26
307315	Surplus Property	205,131	75,064	36,205	84,248	87,900	2
307316	Weights and Measures	66,008	68,997	29,037	73,457	3,486	1
307317	Warehouse	-	-	-	-	76,335	1
307318	Archives	443,218	393,380	171,439	372,572	375,419	2
307319	East Complex	816,626	931,681	405,575	846,042	871,042	9
	DIVISION TOTALS	\$ 13,663,869	\$ 14,120,259	\$ 5,996,287	\$ 13,551,684	\$ 15,053,584	186

PUBLIC WORKS DIVISION
Division Totals by Account
FY05 - FY08 Adopted Budget

ACCOUNT NUMBER AND NAME	FY 05 ACTUAL	FY 06 ACTUAL	FY 07 YTD ACTUAL 12/31/06	FY 07 REVISED BUDGET	FY 08 ADOPTED BUDGET	% Change
41 - Local Taxes	-	-	-	-	-	
42 - Local Revenue	(4,232,109)	(3,893,322)	(1,629,545)	(4,676,260)	(3,487,556)	-25.4%
47 - Other Revenue	(44,813)	(48,998)	(18,289)	-	-	
Revenue	(4,276,922)	(3,942,320)	(1,647,834)	(4,676,260)	(3,487,556)	-25.4%
51A - Salaries	7,046,960	7,088,703	3,643,769	7,289,619	7,615,499	4.5%
51B - Other Compensation	60,228	56,699	25,774	48,378	52,766	9.1%
55 - Fringe Benefits	1,920,814	1,981,262	987,618	2,209,441	2,395,313	8.4%
Salaries & Fringe Benefits	9,028,002	9,126,664	4,657,161	9,547,438	10,063,578	5.4%
60 - Supplies	827,068	845,059	193,047	874,144	866,056	-0.9%
64 - Services	62,664	47,401	9,808	46,580	43,180	-7.3%
66 - Professional/Contracted Svcs	2,877,557	2,834,962	1,061,520	3,314,778	1,995,411	-39.8%
67 - Rent, Utilities & Maint	5,524,396	5,894,137	2,286,057	5,158,124	6,149,924	19.2%
68 - Interdepartmental Charges	243,045	290,499	185,729	396,389	461,942	16.5%
70 - Asset Acquisitions	152,255	146,759	59,069	32,860	35,860	9.1%
Operating & Maintenance	9,686,985	10,058,817	3,795,230	9,822,875	9,552,373	-2.8%
95 - Contingencies & Restrictions	-	-	-	(267,280)	(132,626)	-50.4%
96 - Operating Transfers In	(1,598,122)	(1,585,170)	(875,000)	(1,785,170)	(1,785,170)	0.0%
98 - Operating Transfers Out	823,926	462,268	66,730	910,081	842,985	-7.4%
DIVISION TOTALS	\$ 13,663,869	\$ 14,120,259	\$ 5,996,287	\$ 13,551,684	\$ 15,053,584	11.1%

Director & Staff-Public Works

ACCT	DESCRIPTION	FY 04 ACTUAL	FY 05 ACTUAL	FY 06 ACTUAL	FY 07 YTD Actual 12/31/06	FY07 BUDGET	FY 08 ADOPTED BUDGET
3001 Director & Staff-Public Works							
	42 - Local Revenue	-265,399	-99,586	0	-3,100	0	0
	47 - Other Revenue	0	0	0	-5,000	0	0
	Revenue	-265,399	-99,586	0	-8,100	0	0
	51A - Salaries	380,528	350,630	258,070	96,528	-406,442	-352,173
	55 - Fringe Benefits	81,872	86,043	62,970	19,411	46,634	52,561
	Salaries & Fringe Benefits	462,400	436,673	321,040	115,939	-359,808	-299,612
	60 - Supplies	8,528	26,406	2,176	1,613	2,013	2,013
	64 - Services	4,962	15,679	3,795	502	1,250	1,250
	66 - Professional & Contracted Services	58,622	36,245	0	4,000	298,307	298,307
	67 - Rent, Utilities & Maint	87,645	58,866	0	0	0	0
	- Interdepartmental Charges/Expenditures	19,694	9,003	28,167	6,627	200,000	200,000
	70 - Asset Acquisitions	12,127	0	0	5,000	0	0
	Operating & Maintenance	191,578	146,199	34,138	17,742	501,570	501,570
	Expenditures	653,978	582,872	355,178	133,681	141,762	201,958
	96 - Operating Transfers In	-42,199	-35,170	-35,170	0	-35,170	-35,170
	Operating Transfers In	-42,199	-35,170	-35,170	0	-35,170	-35,170
	98 - Operating Transfers Out	147,024	159,775	178,893	66,730	221,378	226,997
	Operating Transfers Out	147,024	159,775	178,893	66,730	221,378	226,997
	Transfers	104,825	124,605	143,723	66,730	186,208	191,827
Director & Staff-Public Works	TOTAL	493,404	607,891	498,901	192,311	327,970	393,785

Program Budget for Fiscal 2008

General Fund

Department: Director & Staff-Public Works
Section Name: Director & Staff - Public Works
Section Number: 300101

Program Description:

The Director of Public Works provides fiscal, strategic and operational direction for all departments within the Public Works Division.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

Service Level Measurements:

2004

2005

2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	- 257	-	- 8,100	-	-
Personnel Expense	289,542	321,040	115,939	- 359,808	- 373,017
Operating Expense	42,898	34,138	17,742	501,570	501,570
Net Expenditures	332,440	355,178	133,681	141,762	201,958
Transfers	124,605	143,723	66,730	186,208	191,827
Net Operations	456,788	498,901	192,311	327,970	393,785
STAFFING LEVEL:	2	2	N/A	3	3

NOTE: Director's departmental budget included funding for the Showplace Arena in FY05

County Engineer

ACCT	DESCRIPTION	FY 04 ACTUAL	FY 05 ACTUAL	FY 06 ACTUAL	FY 07 YTD Actual 12/31/06	FY07 BUDGET	FY 08 ADOPTED BUDGET
<i>3002 County Engineer</i>							
	42 - Local Revenue	-298,140	-204,116	-201,060	-76,468	-206,500	-268,512
	Revenue	-298,140	-204,116	-201,060	-76,468	-206,500	-268,512
	51A - Salaries	1,571,090	1,535,336	1,525,053	809,926	1,797,976	1,770,567
	55 - Fringe Benefits	362,124	397,228	402,252	204,739	482,476	491,796
	Salaries & Fringe Benefits	1,933,214	1,932,564	1,927,305	1,014,665	2,280,452	2,262,363
	60 - Supplies	38,541	39,849	26,921	12,178	41,860	37,260
	64 - Services	12,947	13,376	23,048	5,089	17,780	17,780
	66 - Professional & Contracted Services	137,796	152,230	134,201	92,895	173,800	173,800
	67 - Rent, Utilities & Maint	119,075	126,748	101,906	36,121	145,500	136,500
	- Interdepartmental Charges/Expenditures	75,137	79,769	73,038	32,258	-88,196	-24,643
	Operating & Maintenance	383,496	411,972	359,114	178,541	290,744	340,697
	Expenditures	2,316,710	2,344,536	2,286,419	1,193,206	2,571,196	2,603,060
	96 - Operating Transfers In	-1,450,000	-1,562,952	-1,550,000	-875,000	-1,750,000	-1,750,000
	Operating Transfers In	-1,450,000	-1,562,952	-1,550,000	-875,000	-1,750,000	-1,750,000
	Transfers	-1,450,000	-1,562,952	-1,550,000	-875,000	-1,750,000	-1,750,000
County Engineer	TOTAL	568,570	577,468	535,359	241,738	614,696	584,548

Program Budget for Fiscal 2008

General Fund

Department: County Engineer
Section Name: Engineering
Section Number: 300201

Program Description:

Engineering is responsible for identifying deficiencies or maintenance needs for roads and bridges budgeting for design; for oversight of consultants and preparation of consultant contract for roads, bridges and buildings; for review of all CIP and development construction plans for traffic control and permits; for oversight of construction contracts to verify quality of work and proper payment to contractors; administration of program requirements for the EPA NPDES, Phase II; monitoring of Walnut Grove methane gas elimination system; coordination for FEMA insurance rate maps and flood plain program; maintenance and preparation of 4 dams for periodic inspection by state. This department also provides leadership for other departmental department functions and provides various recordkeeping, correspondence, public relations and financial control duties.

Legally Mandated? Yes **Legal Reference or Statute:** Tort Liability Act TCA 29-010, etc; EPA Clean Water Act; Water Quality State Operating and NPDES permits; Air Quality State Permit for Walnut Grove; FEMA through the National Flood Insurance Act of 1968 and the Flood Disaster Protection Act of 1973; Safe Dam Act, TCA 6; 9-12-101 et. seq.; General Assembly of TN through Chapter 409, Public Acts of 1973 and subsequent amendments

Goals and Objectives:

To efficiently provide administrative and technical services to the professional and taxpaying community.

Service Level Measurements:

	2004	2005	2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	- 159,260	- 151,446	- 54,469	- 158,500	- 158,500
Personnel Expense	1,873,670	1,865,780	936,935	2,065,268	2,046,571
Operating Expense	238,036	191,930	84,341	290,350	279,350
Net Expenditures	2,111,706	2,057,710	1,021,276	2,355,618	2,325,921
Transfers	- 1,562,952	- 1,550,000	- 875,000	- 1,750,000	- 1,750,000
Net Operations	389,494	356,264	91,807	447,118	417,421
STAFFING LEVEL:	39	32	N/A	31	30

Program Budget for Fiscal 2008

General Fund

Department: County Engineer
Section Name: Sewer Maintenance
Section Number: 300202

Program Description:

Sewer Maintenance operates and maintains Shelby County owned sewer systems; identifies long range program needs; answers and handles citizens' complaints; and monitors landfill operations and permits.

Legally Mandated? Yes **Legal Reference or Statute:** Water Quality State Operating Permit for sewer collection systems; NPDES permits for sewer systems with discharge to waters of the State; Air Quality State Permit for Walnut Grove methane gas elimination systems.

Goals and Objectives:

To efficiently provide administrative and technical services to the professional and taxpaying community.

Service Level Measurements:

2004

2005

2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	- 44,856	- 49,614	- 21,999	- 48,000	- 48,000
Personnel Expense	58,894	61,525	30,376	55,903	58,052
Operating Expense	173,936	167,184	94,200	159,675	157,075
Net Expenditures	232,830	228,709	124,576	215,578	215,127
Transfers	-	-	-	-	-
Net Operations	187,974	179,095	102,577	167,578	167,127
STAFFING LEVEL:	2	1	N/A	1	1

Program Budget for Fiscal 2008

General Fund

Department: County Engineer
Section Name: Engineering ReGis
Section Number: 300203

Program Description:

The Regional Geographic Information System Office (ReGIS) was created by County Commission Resolution on June 21, 2004. The ReGIS office was not staffed until 1 February, 2006 with 1 person appointed as GIS Coordinator by Mayor AC Wharton.

The primary function of the office is to coordinate geographic information technology and associated data sets between and among governmental and non-governmental agencies throughout the tri-state area. Office space and utilities are provided through a Memorandum of Understanding (MOU) between Shelby County government and the University of Memphis.

Legally Mandated? Legal Reference or Statute:

Goals and Objectives:

Service Level Measurements:

2004

2005

2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	-	-	-	-	- 62,012
Personnel Expense	-	-	-	159,281	157,740
Operating Expense	-	-	-	- 159,281	- 95,728
Net Expenditures	-	-	47,354	-	62,012
Transfers	-	-	-	-	-
Net Operations		-	47,354	-	-
STAFFING LEVEL:	0	0	N/A	0	2

NOTE: This program moved from Consolidated Code Enforcement to Public Works in FY08.

Environmental Programs

ACCT	DESCRIPTION	FY 04 ACTUAL	FY 05 ACTUAL	FY 06 ACTUAL	FY 07 YTD Actual 12/31/06	FY07 BUDGET	FY 08 ADOPTED BUDGET
<i>3004 Environmental Programs</i>							
	42 - Local Revenue	0	0	-24,956	-107,044	-112,000	-97,044
	Revenue	0	0	-24,956	-107,044	-112,000	-97,044
	60 - Supplies	0	0	0	0	5,000	0
	64 - Services	0	0	165	0	0	0
	66 - Professional & Contracted Services	0	0	24,791	11,650	112,000	0
	Operating & Maintenance	0	0	24,956	11,650	117,000	0
	Expenditures	0	0	24,956	11,650	117,000	0
	98 - Operating Transfers Out	64,860	5,000	35,105	0	35,105	97,044
	Operating Transfers Out	64,860	5,000	35,105	0	35,105	97,044
	Transfers	64,860	5,000	35,105	0	35,105	97,044
Environmental Programs	TOTAL	64,860	5,000	35,105	-95,394	40,105	0

Program Budget for Fiscal 2008

General Fund

Department: Environmental Programs
Section Name: Environmental Improvement Commission
Section Number: 300401

Program Description:

The basis of this program is to establish recycling and household hazardous waste opportunities for Shelby County and to bring other municipalities and local corporate businesses together for a joint effort for the citizens of Shelby County. The household hazardous waste facility will be the final of the four largest cities in Tennessee to become operational.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To recycle and properly dispose of household hazardous waste items in the most efficient and cost effective manner; to negotiate with local companies for the disposal of items such as electronics and propane gas tanks for a lower price.

Service Level Measurements:

2004

2005

2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	-	- 24,956	- 107,044	- 112,000	- 97,044
Personnel Expense	-	-	-	-	-
Operating Expense	-	24,956	11,650	117,000	-
Net Expenditures	-	24,956	11,650	117,000	-
Transfers	5,000	35,105	-	35,105	97,044
Net Operations	5,000	35,105	- 95,394	40,105	-
STAFFING LEVEL:	0	0	N/A	0	0

Fire Department

ACCT	DESCRIPTION	FY 04 ACTUAL	FY 05 ACTUAL	FY 06 ACTUAL	FY 07 YTD Actual 12/31/06	FY07 BUDGET	FY 08 ADOPTED BUDGET
<i>3008 Fire Department</i>							
	42 - Local Revenue	-388,111	-472,478	-486,618	-247,450	-494,900	0
	Revenue	-388,111	-472,478	-486,618	-247,450	-494,900	0
	66 - Professional & Contracted Services	979,109	1,022,987	1,029,672	505,116	1,060,000	0
	Operating & Maintenance	979,109	1,022,987	1,029,672	505,116	1,060,000	0
	Expenditures	979,109	1,022,987	1,029,672	505,116	1,060,000	0
Fire Department	TOTAL	590,998	550,509	543,054	257,666	565,100	0

Program Budget for Fiscal 2008

General Fund

Department: Emergency Services
Section Name: Fire Department
Section Number: 300801

Program Description:

This section accounts for the revenue and expenditures associated with ambulance services provided within unincorporated areas of Shelby County, Millington, Arlington, Collierville, and Lakeland.

Legally Mandated? Yes **Legal Reference or Statute:** Interlocal Governmental contracts and contract with ambulance vendor

Goals and Objectives:

To protect the lives and property of the citizens of Shelby County by providing ambulance services to unincorporated areas of the County.

Service Level Measurements:

2004

2005

2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	- 472,478	- 486,618	- 247,450	- 494,900	-
Personnel Expense	-	2,623	-	-	-
Operating Expense	1,022,987	1,029,672	505,116	1,060,000	-
Net Expenditures	1,022,987	1,029,672	505,116	1,060,000	-
Transfers	-	-	-	-	-
Net Operations	550,509	543,054	257,666	565,100	-
STAFFING LEVEL:	0	0	N/A	0	0

NOTE: Ambulance Contract moved from Emergency Services

Soil Conservation

ACCT	DESCRIPTION	FY 04 ACTUAL	FY 05 ACTUAL	FY 06 ACTUAL	FY 07 YTD Actual 12/31/06	FY07 BUDGET	FY 08 ADOPTED BUDGET
3011 Soil Conservation							
	51A - Salaries	58,744	40,264	37,960	19,492	38,724	39,886
	55 - Fringe Benefits	22,095	15,177	14,252	7,395	14,530	16,478
	Salaries & Fringe Benefits	80,839	55,441	52,212	26,887	53,254	56,364
	60 - Supplies	2,144	2,034	2,364	146	2,600	2,600
	64 - Services	1,630	511	663	349	1,300	1,300
	66 - Professional & Contracted Services	2,836	475	2,825	2,900	3,000	3,000
	Operating & Maintenance	6,610	3,020	5,852	3,395	6,900	6,900
	Expenditures	87,449	58,461	58,064	30,282	60,154	63,264
Soil Conservation	TOTAL	87,449	58,461	58,064	30,282	60,154	63,264

Program Budget for Fiscal 2008

General Fund

Department: Soil Conservation
Section Name: Soil Conservation
Section Number: 301101

Program Description:

The Shelby County Soil Conservation District is a governmental subdivision of the State of Tennessee and a public body, corporate and politic, organized according to the Soil Conservation Districts Law of 1939 and directed by a Board of Supervisors. The main reason for establishing soil conservation districts was to enable the State to receive federal assistance for conservation programs. The District receives technical assistance from professional conservationists of the USDA/Natural Resources Conservation Service and has formal and informal agreements with other federal agencies and non-federal organizations. The District provides flood plain/wetland maps, soil survey information, aerial photos as a public service, informs landowners/operators of Farm Bill programs, and conducts federal cost-share program sign-ups. Other functions are to promote and encourage the application of conservation by landowners regarding degradation of water quality, excessive soil erosion, urbanization, flooding and loss of prime farmland.

Legally Mandated? Yes **Legal Reference or Statute:** Tennessee Code Annotated 43-14-201-223

Goals and Objectives:

To provide for the conservation of soil and water resources; to control and prevent soil erosion, flooding and sediment damage; to improve water quality and to preserve wildlife; to protect and promote the health, safety and general welfare of the people of the District in Shelby County.

Service Level Measurements:

	2004	2005	2006
Farm owners/operators/producers served	1,430	1,435	1,448
Requests for information from public	698	685	741
Information/education projects and events sponsored	3,378	3,367	1,723

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	-	-	-	-	-
Personnel Expense	55,441	52,212	26,887	53,254	56,364
Operating Expense	3,020	5,852	3,395	6,900	6,900
Net Expenditures	58,461	58,064	30,282	60,154	63,264
Transfers	-	-	-	-	-
Net Operations	58,461	58,064	30,282	60,154	63,264
STAFFING LEVEL:	2	1	N/A	1	1

Shelby Farms

ACCT	DESCRIPTION	FY 04 ACTUAL	FY 05 ACTUAL	FY 06 ACTUAL	FY 07 YTD Actual 12/31/06	FY07 BUDGET	FY 08 ADOPTED BUDGET
3013 Shelby Farms							
	42 - Local Revenue	-202,092	-154,302	-121,708	-74,079	-132,000	-134,000
	47 - Other Revenue	-473	-7,261	0	-672	0	0
	Revenue	-202,565	-161,563	-121,708	-74,751	-132,000	-134,000
	51A - Salaries	287,320	331,623	330,955	156,109	365,274	406,050
	55 - Fringe Benefits	72,331	93,595	99,199	42,599	114,957	132,133
	Salaries & Fringe Benefits	359,651	425,218	430,154	198,708	480,231	538,183
	60 - Supplies	22,886	13,272	18,348	4,967	21,301	21,301
	64 - Services	1,168	0	0	0	0	0
	66 - Professional & Contracted Services	4,795	6,207	11,539	42,347	8,500	6,000
	67 - Rent, Utilities & Maint	81,860	73,642	58,677	29,676	87,500	82,500
	- Interdepartmental Charges/Expenditures	62,950	36,392	49,372	36,758	109,500	109,500
	70 - Asset Acquisitions	67,763	60,378	8,150	26,495	20,000	0
	Operating & Maintenance	241,422	189,891	146,086	140,243	246,801	219,301
	Expenditures	601,073	615,109	576,240	338,951	727,032	757,484
	96 - Operating Transfers In	-30,000	0	0	0	0	0
	Operating Transfers In	-30,000	0	0	0	0	0
	98 - Operating Transfers Out	18,372	0	0	0	0	0
	Operating Transfers Out	18,372	0	0	0	0	0
	Transfers	-11,628	0	0	0	0	0
Shelby Farms	TOTAL	386,880	453,546	454,532	264,200	595,032	623,484

Program Budget for Fiscal 2008

General Fund

Department: Shelby Farms
Section Name: Shelby Farms
Section Number: 301301

Program Description:

Shelby Farms offers outdoor recreational and educational opportunities for the residents of Shelby County. Operations include maintenance of facility and grounds, ensuring the safety and security of park property, providing information and assistance to park customers, management and enhancement of natural resources, and coordination of property use for large special events and spectator attractions.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To provide high quality outdoor recreational and educational opportunities to the public in an aesthetically pleasing environment while conserving the natural resources of this extraordinary property.

Service Level Measurements:

	2004	2005	2006
Number of Picnic Shelter reservations	206	243	220
Number of Visitors Center rentals	159	145	535
Number of special events			46

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	- 161,563	- 121,708	- 74,751	- 132,000	- 134,000
Personnel Expense	425,218	430,154	198,708	480,231	510,547
Operating Expense	189,891	146,086	140,243	246,801	219,301
Net Expenditures	615,109	576,240	338,951	727,032	757,484
Transfers	-	-	-	-	-
Net Operations	453,546	454,532	264,200	595,032	623,484
STAFFING LEVEL:	14	10	N/A	10	10

Agricultural Extension

ACCT	DESCRIPTION	FY 04 ACTUAL	FY 05 ACTUAL	FY 06 ACTUAL	FY 07 YTD Actual 12/31/06	FY07 BUDGET	FY 08 ADOPTED BUDGET
<i>3014 Agricultural Extension</i>							
	42 - Local Revenue	0	0	-3,750	-1,250	-5,000	-5,000
	Revenue	0	0	-3,750	-1,250	-5,000	-5,000
	51A - Salaries	228,766	222,286	162,348	81,695	162,124	171,328
	55 - Fringe Benefits	53,182	47,187	28,120	11,774	35,757	36,396
	Salaries & Fringe Benefits	281,948	269,473	190,468	93,469	197,881	207,724
	60 - Supplies	119	842	0	0	0	0
	64 - Services	9	36	0	0	0	0
	66 - Professional & Contracted Services	0	25	0	0	0	0
	67 - Rent, Utilities & Maint	43,142	28,817	68,854	53,521	82,096	82,096
	- Interdepartmental Charges/Expenditures	19	0	158	0	0	0
	Operating & Maintenance	43,289	29,720	69,012	53,521	82,096	82,096
	Expenditures	325,237	299,193	259,480	146,990	279,977	289,820
Agricultural Extension	TOTAL	325,237	299,193	255,730	145,740	274,977	284,820

Program Budget for Fiscal 2008

General Fund

Department: Agricultural Extension
Section Name: Agricultural Extension
Section Number: 301401

Program Description:

The purpose of Agricultural Extension is to extend information generated from research about agriculture, home economics and marketing to the public, commercial users and other agencies. Horticulture (urban gardening, master gardeners, and commercial landscape industry), row crop management (cotton, corn and soybeans), livestock production (beef cattle and horses), family financial management, food safety, parenting, nutrition education, insect and disease identification and management are examples of educational programs offered.

Legally Mandated? Yes **Legal Reference or Statute:** Smith Lever Act (Federal-Public Law 107-293), Title 49 Education, chapter 50 (Tennessee)

Goals and Objectives:

Improve the quality of life for local citizens by releasing research data about agriculture, horticulture, and family and consumer sciences. Improve environment and air quality by reducing homeowner pesticide use (teach insect and disease identification and management), reduce bankruptcy rates and family debt by teaching family financial management principles, and improve the health of local citizens by teaching food safety and nutrition principles.

Service Level Measurements:

	2004	2005	2006
Contacts with public through programs/services	196,500	176,749	168,362

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	-	- 3,750	- 1,250	- 5,000	- 5,000
Personnel Expense	269,473	190,468	93,469	197,881	207,724
Operating Expense	29,720	69,012	53,521	82,096	82,096
Net Expenditures	299,193	259,480	146,990	279,977	289,820
Transfers	-	-	-	-	-
Net Operations	299,193	255,730	145,740	274,977	284,820
STAFFING LEVEL:	14	11	N/A	11	11

Conservation Board

ACCT	DESCRIPTION	FY 04 ACTUAL	FY 05 ACTUAL	FY 06 ACTUAL	FY 07 YTD Actual 12/31/06	FY07 BUDGET	FY 08 ADOPTED BUDGET
3016 Conservation Board							
	42 - Local Revenue	-447,215	-339,395	-418,611	-210,173	-475,000	-475,000
	47 - Other Revenue	-1,349	-4,882	-2,945	-2,145	0	0
	Revenue	-448,564	-344,277	-421,556	-212,318	-475,000	-475,000
	51A - Salaries	188,375	140,266	78,600	40,084	80,761	171,778
	55 - Fringe Benefits	32,602	25,891	16,296	8,455	21,874	34,203
	Salaries & Fringe Benefits	220,977	166,157	94,896	48,539	102,635	205,981
	60 - Supplies	57,413	14,390	43,177	10,325	52,088	53,600
	64 - Services	3,934	6,499	1,602	-198	6,700	3,300
	66 - Professional & Contracted Services	497,852	265,807	186,045	42,053	252,241	142,774
	67 - Rent, Utilities & Maint	156,390	228,909	189,453	44,769	164,400	170,200
	- Interdepartmental Charges/Expenditures	71,770	50,018	46,986	62,885	87,571	89,571
	70 - Asset Acquisitions	12,159	0	0	0	0	23,000
	Operating & Maintenance	799,518	565,623	467,263	159,834	563,000	482,445
	Expenditures	1,020,495	731,780	562,159	208,373	665,635	688,426
Conservation Board	TOTAL	571,931	387,503	140,603	-3,945	190,635	213,426

Program Budget for Fiscal 2008

General Fund

Department: Conservation Board
Section Name: Conservation Board
Section Number: 301601

Program Description:

The purpose of the Conservation Board is to acquire, develop and maintain public parks, playgrounds, recreational centers and conservation areas for availability to the residents of Shelby County; to promote and preserve the health and general welfare of people within Shelby County; to encourage the orderly development and conservation of natural resources, and to cultivate good citizenship by providing adequate programs of public recreation. The Conservation Board is currently operating seven (7) developed parks and manages approximately 2,200 acres in greenbelt and undeveloped park lands.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To operate and maintain parks within Shelby County to provide quality recreational land, facilities, and programs for public leisure activities.

Service Level Measurements:

	2004	2005	2006
Total developed parks maintained	11	7	7
Total estimated acres maintained (grass mowed)	526	184	184
Total acres controlled (owned)	3,013	2,153	2,153

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	- 89,921	- 123,057	- 44,064	- 116,000	- 116,000
Personnel Expense	131,157	49,752	48,539	67,635	79,842
Operating Expense	321,341	222,001	78,852	269,735	257,868
Net Expenditures	452,498	271,753	127,391	337,370	360,165
Transfers	-	-	-	-	-
Net Operations	362,577	148,696	83,327	221,370	244,165
STAFFING LEVEL:	4	3	N/A	3	3

Program Budget for Fiscal 2008

General Fund

Department: Conservation Board
Section Name: Edmund Orgill Golf Course
Section Number: 301602

Program Description:

The Edmund Orgill Golf Course is an 18 hole championship golf course available to all citizens 364 day per year. This course offers excellent golf conditions at reasonable rates, with discounts to seniors and youth. Tournaments for corporate groups, church groups and high schools are promoted; a driving range and golf lessons are also offered for both youth and adults.

Revenue collections for greens fees and concessions are recorded in this section; an additional \$1.00 surcharge (per 9 holes of golf) is recorded in Fund 006, section 301603.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To make available to the citizens of Shelby County a quality golf facility at a reasonable cost.

Service Level Measurements:

	2004	2005	2006
Number of rounds played	21,502	21,759	23,294
Total revenue	\$262,696	\$220,987	\$262,215

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	- 220,987	- 262,215	- 146,933	- 320,000	- 320,000
Personnel Expense	35,000	45,144	-	35,000	103,684
Operating Expense	192,450	222,275	47,489	253,265	184,577
Net Expenditures	227,450	267,419	47,489	288,265	288,261
Transfers	-	-	-	-	-
Net Operations	6,463	5,204	- 99,444	- 31,735	- 31,739
STAFFING LEVEL:	0	0	N/A	0	0

Port Commission

ACCT	DESCRIPTION	FY 04 ACTUAL	FY 05 ACTUAL	FY 06 ACTUAL	FY 07 YTD Actual 12/31/06	FY07 BUDGET	FY 08 ADOPTED BUDGET
<i>3017 Port Commission</i>							
	42 - Local Revenue	-708,300	-696,296	-133,336	-193,332	-800,000	-800,000
	47 - Other Revenue	-38,480	-24,325	-45,182	-9,909	0	0
	Revenue	-746,780	-720,621	-178,518	-203,241	-800,000	-800,000
	60 - Supplies	397,134	445,897	451,730	0	413,682	413,682
	Operating & Maintenance	397,134	445,897	451,730	0	413,682	413,682
	95 - Contingencies & Restrictions	0	0	0	0	-267,280	-132,626
	Contingencies & Restrictions	0	0	0	0	-267,280	-132,626
	Expenditures	397,134	445,897	451,730	0	146,402	281,056
	98 - Operating Transfers Out	354,108	659,151	248,270	0	653,598	518,944
	Operating Transfers Out	354,108	659,151	248,270	0	653,598	518,944
	Transfers	354,108	659,151	248,270	0	653,598	518,944
Port Commission	TOTAL	4,462	384,427	521,482	-203,241	0	0

Program Budget for Fiscal 2008

General Fund

Department: Port Commission
Section Name: Port Commission
Section Number: 301701

Program Description:

To promote regional economic and industrial development with an emphasis on waterborne commerce and intermodal activities, while maintaining and enhancing the natural environment. The Port Commission is jointly funded by the City and County. The Board is comprised of five (5) members who serve two year terms; three (3) members are appointed by the City Mayor and confirmed the City Council and two (2) members are appointed by the County Mayor and confirmed by the County Commission.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

Service Level Measurements:

2004

2005

2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	- 720,621	- 178,518	- 203,241	- 800,000	- 800,000
Personnel Expense	-	-	-	-	-
Operating Expense	445,897	451,730	-	- 146,402	281,056
Net Expenditures	445,897	451,730	-	- 146,402	281,056
Transfers	659,151	248,270	-	653,598	518,944
Net Operations	384,427	521,482	- 203,241	-	-
STAFFING LEVEL:	0	0	N/A	0	0

Support Services

ACCT	DESCRIPTION	FY 04 ACTUAL	FY 05 ACTUAL	FY 06 ACTUAL	FY 07 YTD Actual 12/31/06	FY07 BUDGET	FY 08 ADOPTED BUDGET
3073 Support Services							
	42 - Local Revenue	-1,883,488	-2,265,936	-2,503,283	-716,649	-2,450,860	-1,708,000
	47 - Other Revenue	-13,794	-8,345	-871	-563	0	0
	Revenue	-1,897,282	-2,274,281	-2,504,154	-717,212	-2,450,860	-1,708,000
	51A - Salaries	4,329,458	4,486,783	4,752,416	2,465,709	5,299,580	5,460,829
	55 - Fringe Benefits	1,077,213	1,255,693	1,358,173	693,245	1,493,213	1,631,746
	Salaries & Fringe Benefits	5,406,671	5,742,476	6,110,589	3,158,954	6,792,793	7,092,575
	60 - Supplies	269,654	284,378	300,343	163,818	335,600	335,600
	64 - Services	33,867	26,563	18,128	4,066	19,550	19,550
	66 - Professional & Contracted Services	1,340,562	1,393,581	1,445,889	360,559	1,406,930	1,371,530
	67 - Rent, Utilities & Maint	5,475,833	5,007,414	5,475,247	2,121,970	4,678,628	5,678,628
	- Interdepartmental Charges/Expenditures	63,861	67,863	92,778	47,201	87,514	87,514
	70 - Asset Acquisitions	49,835	91,877	138,609	27,574	12,860	12,860
	Operating & Maintenance	7,233,612	6,871,676	7,470,994	2,725,188	6,541,082	7,505,682
	Expenditures	12,640,283	12,614,152	13,581,583	5,884,142	13,333,875	14,598,257
	96 - Operating Transfers In	-79,204	0	0	0	0	0
	Operating Transfers In	-79,204	0	0	0	0	0
	98 - Operating Transfers Out	86,994	0	0	0	0	0
	Operating Transfers Out	86,994	0	0	0	0	0
	Transfers	7,790	0	0	0	0	0
Support Services	TOTAL	10,750,791	10,339,871	11,077,429	5,166,930	10,883,015	12,890,257

Program Budget for Fiscal 2008

General Fund

Department: Support Services
Section Name: General Services
Section Number: 307301

Program Description:

General Services is responsible for overseeing all other Support Services sections, including coordination of payroll, vehicle fueling, maintenance and insurance costs for those eleven (11) sections.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To administer all Support Service operations for maintenance, janitorial services, and construction of all County facilities under its direction.

Service Level Measurements:

2004

2005

2006

Other sections served	9	9	10

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	-	- 110,000	- 50,000	-	-
Personnel Expense	517,714	828,077	426,597	1,017,866	1,048,922
Operating Expense	92,351	113,923	64,163	99,550	299,550
Net Expenditures	610,065	942,000	490,760	1,117,416	1,349,988
Transfers	-	-	-	-	-
Net Operations	610,065	832,000	440,760	1,117,416	1,349,988
STAFFING LEVEL:	15	15	N/A	15	15

Program Budget for Fiscal 2008

General Fund

Department: Support Services
Section Name: Administration Building
Section Number: 307307

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for the Shelby County Administration Building.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To operate and maintain the Shelby County Administration Building at 160 N. Main in the most efficient and cost-effective manner possible.

Service Level Measurements:

2004

2005

2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	-	-	-	-	-
Personnel Expense	717,766	765,965	400,862	845,168	884,721
Operating Expense	1,120,077	1,047,514	444,264	840,900	840,900
Net Expenditures	1,837,843	1,813,479	845,126	1,686,068	1,728,652
Transfers	-	-	-	-	-
Net Operations	1,837,843	1,813,479	845,126	1,686,068	1,728,652
STAFFING LEVEL:	22	22	N/A	16	16

Program Budget for Fiscal 2008

General Fund

Department: Support Services
Section Name: Courthouse
Section Number: 307309

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for the Courthouse facility at 140 Adams.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To operate and maintain the Courthouse facility at 140 Adams in the most efficient and cost-effective manner possible.

Service Level Measurements:

	2004	2005	2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	-	-	-	-	-
Personnel Expense	268,977	318,171	179,763	362,737	382,388
Operating Expense	484,624	507,239	250,347	455,850	455,850
Net Expenditures	753,601	825,410	430,110	818,587	838,238
Transfers	-	-	-	-	-
Net Operations	753,601	825,410	430,110	818,587	838,238
STAFFING LEVEL:	8	8	N/A	9	9

Program Budget for Fiscal 2008

General Fund

Department: Support Services
Section Name: Justice Center
Section Number: 307310

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for the Justice Center facility at 201 Poplar.

Legally Mandated? No Legal Reference or Statute:

Goals and Objectives:

To operate and maintain the Justice Center at 201 Poplar Avenue in the most efficient and cost-effective manner possible.

Service Level Measurements:

2004

2005

2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	- 1,227,067	- 1,138,550	- 632,935	- 1,200,000	- 1,200,000
Personnel Expense	2,020,446	1,602,542	825,824	1,808,834	1,880,561
Operating Expense	3,726,011	4,011,884	1,337,907	3,681,790	4,446,390
Net Expenditures	5,746,457	5,614,426	2,163,731	5,490,624	6,331,498
Transfers	-	-	-	-	-
Net Operations	4,519,390	4,475,876	1,530,796	4,290,624	5,131,498
STAFFING LEVEL:	37	37	N/A	36	36

Program Budget for Fiscal 2008

General Fund

Department: Support Services
Section Name: Office Building
Section Number: 307311

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for the Shelby County Office building at 157 Poplar.

Legally Mandated? No Legal Reference or Statute:

Goals and Objectives:

To operate and maintain the Shelby County Office building at 157 Poplar Avenue in the most efficient and cost-effective manner possible.

Service Level Measurements:

2004

2005

2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	-	-	-	-	-
Personnel Expense	123,251	66,276	33,490	69,803	70,667
Operating Expense	162,784	184,399	90,163	155,700	155,700
Net Expenditures	286,035	250,675	123,653	225,503	226,367
Transfers	-	-	-	-	-
Net Operations	286,035	250,675	123,653	225,503	226,367
STAFFING LEVEL:	2	2	N/A	2	2

Program Budget for Fiscal 2008

General Fund

Department: Support Services
Section Name: Real Estate
Section Number: 307312

Program Description:

The Real Estate section is responsible for the acquisition, management, and disposal of Real Estate and Right-of-Ways for Shelby County.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To maximize the utilization of Shelby County's real property assets and to minimize its inventory of surplus real property.

Service Level Measurements:

	2004	2005	2006
Negotiated property sales value	\$1,964,345	\$1,294,800	\$1,138,325
Number of negotiated delinquent tax parcel sales	227	165	124
Cash collected from real estate sales	\$2,347,244	\$1,260,977	\$1,055,628

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	- 1,045,521	- 1,247,039	- 34,277	- 1,250,860	- 508,000
Personnel Expense	316,202	335,223	184,353	370,495	386,812
Operating Expense	56,856	47,431	34,439	56,868	56,868
Net Expenditures	373,058	382,654	218,792	427,363	443,680
Transfers	-	-	-	-	-
Net Operations	- 672,463	- 864,385	184,515	- 823,497	- 64,320
STAFFING LEVEL:	6	6	N/A	6	6

Program Budget for Fiscal 2008

General Fund

Department: Support Services
Section Name: Skill Center
Section Number: 307313

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for approximately 125 County-owned facilities.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To operate and maintain all Shelby County buildings in the most efficient and cost-effective manner possible.

Service Level Measurements:

2004

2005

2006

MAGIC work orders processed (started 2006)			1,153

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	- 1,693	- 8,565	-	-	-
Personnel Expense	1,036,707	1,530,826	772,950	1,613,603	1,686,684
Operating Expense	439,403	752,991	196,764	578,392	578,392
Net Expenditures	1,476,110	2,283,817	969,714	2,191,995	2,265,652
Transfers	-	-	-	-	-
Net Operations	1,474,417	2,275,252	969,714	2,191,995	2,265,652
STAFFING LEVEL:	28	28	N/A	26	26

Program Budget for Fiscal 2008

General Fund

Department: Support Services
Section Name: Surplus Property
Section Number: 307315

Program Description:

Provide pickup, delivery, storage and disposal of all surplus County furniture, various types of equipment and vehicles; coordinate auctions for the final disposal of all items no longer usable.

Legally Mandated? No Legal Reference or Statute:

Goals and Objectives:

To efficiently manage the pickup, delivery, storage and disposal of all surplus County property.

Service Level Measurements:

2004

2005

2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	-	-	-	-	-
Personnel Expense	204,846	73,821	35,128	77,032	80,684
Operating Expense	285	1,243	1,077	7,216	7,216
Net Expenditures	205,131	75,064	36,205	84,248	87,900
Transfers	-	-	-	-	-
Net Operations	205,131	75,064	36,205	84,248	87,900
STAFFING LEVEL:	2	2	N/A	2	2

Program Budget for Fiscal 2008

General Fund

Department: Support Services
Section Name: Weights and Measures
Section Number: 307316

Program Description:

The Weights and Measures Department provides inspection services to ensure that businesses operating within Shelby County meet established standards for determinations of quantity in all commercial transactions.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To ensure the accuracy of all commercial weight and measurement devices within Shelby County.

Service Level Measurements:

2004

2005

2006

Pumps inspected			2500
Scales inspected			300

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	-	-	-	-	-
Personnel Expense	61,840	61,366	28,349	64,733	71,097
Operating Expense	4,168	7,631	688	8,724	-
Net Expenditures	66,008	68,997	29,037	73,457	3,486
Transfers	-	-	-	-	-
Net Operations	66,008	68,997	29,037	73,457	3,486
STAFFING LEVEL:	0	0	N/A	1	1

General Fund

Department: Support Services
Section Name: Warehouse
Section Number: 307317

Program Description:

To account for the operational expenses of a warehouse purchased in FY07 for the storage of county supplies, equipment, surplus property, etc. The facility is located at 994 S. Bellevue and offers over 70,000 square feet of storage space.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

- 1) To reduce the cost of materials and supplies that can be purchased in bulk quantities and distributed by the County, such as copier paper, custodial supplies, HVAC filters, and office supplies.
- 2) To minimize the cost of leased property by utilizing existing office space to accommodate operations rather than storage.

Service Level Measurements:

2004

2005

2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	-	-	-	-	-
Personnel Expense	-	-	-	-	67,611
Operating Expense	-	-	-	-	8,724
Net Expenditures	-	-	-	-	76,335
Transfers	-	-	-	-	-
Net Operations		-	-	-	76,335
STAFFING LEVEL:	0	0	N/A	0	1

Program Budget for Fiscal 2008

General Fund

Department: Support Services

Section Name: Archives

Section Number: 307318

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for the Archives Building at 150 Washington.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To operate and maintain the Archives Building at 150 Washington in the most efficient and cost-effective manner possible.

Service Level Measurements:

2004

2005

2006

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	-	-	-	-	-
Personnel Expense	87,061	91,888	47,000	95,122	97,969
Operating Expense	356,157	301,492	124,439	277,450	277,450
Net Expenditures	443,218	393,380	171,439	372,572	375,419
Transfers	-	-	-	-	-
Net Operations	443,218	393,380	171,439	372,572	375,419
STAFFING LEVEL:	2	2	N/A	2	2

Program Budget for Fiscal 2008

General Fund

Department: Support Services
Section Name: East Complex
Section Number: 307319

Program Description:

Maintenance of the fire safety, elevator and conveyor, HVAC, plumbing, electrical and electronics systems; management and planning of utilities, lawn maintenance, and custodial services; performance of in-house carpentry, painting, renovations and repairs for the East Complex at 1075 Mullins Station.

Legally Mandated? No **Legal Reference or Statute:**

Goals and Objectives:

To operate and maintain the East Complex at 1075 Mullins Station in the most efficient and cost-effective manner possible.

Service Level Measurements:

2004

2005

2006

MAGIC work orders (started 2006)			92

Operating Expenses:

ACCOUNT TYPE:	FY05 Actual	FY06 Actual	FY07 Act YTD 12/31/06	FY07 Revised Budget	FY08 Adopted Budget
Revenue	-	-	-	-	-
Personnel Expense	387,666	436,434	224,638	467,400	490,885
Operating Expense	428,960	495,247	180,937	378,642	378,642
Net Expenditures	816,626	931,681	405,575	846,042	871,042
Transfers	-	-	-	-	-
Net Operations	816,626	931,681	405,575	846,042	871,042
STAFFING LEVEL:	10	10	N/A	9	9